

**MINUTES OF REGULAR BOARD MEETING  
OF PRESIDENT AND BOARD OF TRUSTEES  
February 11, 2014**

Mayor Polk called the meeting to order at 7:04 p.m.

**PRESENT:** Trustees John Cap, Reynaldo Espino, Grace Garcia, Carmella Richardson, Brenda Greer, Travis Claybrooks, Mayor Robert Polk and Village Attorney Richard J. Matuga and Village Clerk Lus Chavez

**ABSENT:** None

Motion made by Trustee John Cap and seconded by Trustee Travis Claybrooks to approve the minutes of the January 28, 2014.

**ROLL CALL:**

**AYES:** Trustees John Cap, Reynaldo Espino, Grace Garcia, Carmella Richardson, Brenda Greer and Travis Claybrooks

**NAYS:** None

**ABSENT:** None

Motion made by Trustee Reynaldo Espino and seconded by Trustee Grace Garcia to open the meeting to the public at 7:06 p.m.

**ROLL CALL:**

**AYES:** Trustees John Cap, Reynaldo Espino, Grace Garcia, Carmella Richardson, Brenda Greer and Travis Claybrooks

**NAYS:** None

**ABSENT:** None

Motion made by Trustee Travis Claybrooks and seconded by Trustee Carmella Richardson to close the meeting to the public at 7:07 p.m.

**ROLL CALL:**

**AYES:** Trustees John Cap, Reynaldo Espino, Grace Garcia, Carmella Richardson, Brenda Greer and Travis Claybrooks

**NAYS:** None

**ABSENT:** None

**MAYOR'S REPORT**

No Report

**CLERKS REPORT**

No Report

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## **PUBLIC EDUCATION, HEALTH, SAFETY AND WELFARE**

No Report

January Calls- 22 ( 13 day calls and 9 night calls)

Ambulance calls – 32 (20 day calls and 12 night calls)

Adopt a Fire Hydrant, something to consider in the Village of Burnham

## **PUBLIC WORKS AND BUILDINGS:**

No Report

## **ORDINANCE, RESOLUTION AND PLANNING:**

1. Motion made by Trustee Grace Garcia and second by Trustee John Cap to take action to pass on approving the Illinois Department of Transportation Municipal Estimate of Maintenance Costs (BLR 14231) for the period of 01/01/2013 to 12/31/2013 Section Number 13-00000-00-GM for snow and ice control, concrete repair, rock salt (joint purchase), sidewalk r&r and engineering for a total estimated maintenance cost of \$31,050.00 and authorizing the Village President (Mayor) to execute such Municipal Estimate of Maintenance Costs.

### ROLL CALL:

AYES: Trustees John Cap, Reynaldo Espino, Grace Garcia, Carmella Richardson, Brenda Greer and Travis Claybrooks

NAYS: None

ABSENT: None

2. Motion made by Trustee Grace Garcia and second by Trustee Reynaldo Espino to take action to pass on approving the Illinois Department of Transportation Municipal Engineering to be Performed by a Consulting Engineer (BLR 05520) Section Number 13-00000-00-GM for services to be performed by the consulting engineer, Robinson Engineering, LTD., pertaining to the various items of work included in the estimated costs of maintenance operations (BLR 14231) for a total estimated engineering costs of \$1,250.00 and authorizing the Village President (Mayor) to execute such Municipal Engineering to be Performed by a Consulting Engineer.

### ROLL CALL:

AYES: Trustees John Cap, Reynaldo Espino, Grace Garcia, Carmella Richardson, Brenda Greer and Travis Claybrooks

NAYS: None

ABSENT: None

3. Motion made by Trustee Grace Garcia and second by Trustee Carmella Richardson to take action to pass The Illinois Department of Transportation Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code (BLR 14230) appropriating the sum of \$35,000.00 of Motor Fuel Tax Funds for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code from January 1, 2013 to December 31, 2013 as listed and described on the approved Municipal Estimate of Maintenance Costs (BLR 14231) Section Number 13-00000-00-GM

ROLL CALL:

AYES: Trustees John Cap, Reynaldo Espino, Grace Garcia, Carmella Richardson, Brenda Greer and Travis Claybrooks

NAYS: None

ABSENT: None

4. Motion made by Trustee John Cap and second by Trustee Reynaldo Espino to take action to pass on Illinois Department of Transportation Municipal Maintenance Expenditure Statement (BLR 14310) Section 13-00000-00-GM for work during the maintenance period 1/1/2013 through 12/31/2013 for snow and ice control, concrete repair, and HMA alley repair and engineering for a total expenditure of \$33,750.00 and authorizing the Village President (Mayor) to execute such Municipal Maintenance Expenditure Statement.

ROLL CALL:

AYES: Trustees John Cap, Reynaldo Espino, Grace Garcia, Carmella Richardson, Brenda Greer and Travis Claybrooks

NAYS: None

ABSENT: None

5. Motion made by Trustee John Cap and second by Trustee Travis Claybrooks to take action to pass on approving the Illinois Department of Transportation Municipal Estimate of Maintenance Costs (BLR 14231) for the period of 01/01/2014 to 12/31/2014 Section Number 14-00000-00-GM for snow and ice control, concrete repair, and HMA alley repair and engineering for a total estimated maintenance cost of \$61,598.80 and authorizing the Village President (Mayor) to execute such Municipal Estimate of Maintenance Costs.

ROLL CALL:

AYES: Trustees John Cap, Reynaldo Espino, Grace Garcia, Carmella Richardson, Brenda Greer and Travis Claybrooks

NAYS: None

ABSENT: None

6. Motion made by Trustee Grace Garcia and second by Trustee Reynaldo Espino to take action to pass on approving the Illinois Department of Transportation Municipal Engineering to be Performed by a Consulting Engineer (BLR 05520) Section Number 14-00000-00-GM for services to be performed by the consulting engineer, Robinson Engineering, LTD., pertaining to the various items of work included in the estimated costs of maintenance operations (BLR 14231) for a total estimated engineering costs of \$2,158.80 and authorizing the Village President (Mayor) to execute such Municipal Engineering to be Performed by a Consulting Engineer.

ROLL CALL:

AYES: Trustees John Cap, Reynaldo Espino, Grace Garcia, Carmella Richardson, Brenda Greer and Travis Claybrooks

NAYS: None

ABSENT: None

7. Motion made by Trustee Grace Garcia and second by Trustee Reynaldo Espino to take action to pass on Illinois Department of Transportation Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code (BLR 14230) appropriating the sum of \$75,000.00 of Motor Fuel Tax Funds for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code from January 1, 2014 to December 31, 2014 as listed and described on the approved Municipal Estimate of Maintenance Costs (BLR 14231) Section Number 14-00000-00-GM.

**ROLL CALL:**

AYES: Trustees John Cap, Reynaldo Espino, Grace Garcia, Carmella Richardson, Brenda Greer and Travis Claybrooks

NAYS: None

ABSENT: None

**FINANCE:**

1. Motion made by Trustee John Cap and second by Trustee Travis Claybrooks to take action to take action on authorizing the payment of last month's bills as funds become available.

**ROLL CALL:**

AYES: Trustees John Cap, Reynaldo Espino, Grace Garcia, Carmella Richardson, Brenda Greer and Travis Claybrooks

NAYS: None

ABSENT: None

**PUBLIC UTILITIES:**

No Report

**PARKS AND RECREATION:**

No Report

Calumet Memorial Park District will hold a Healthcare Expo on February 22<sup>nd</sup> from 10:00 a.m. to 1:00 p.m. at Sandridge

**PRESENTATION OF PETITIONS,  
COMMUNICATIONS, MEMORIALS,  
AND REMONSTRANCES**

**UNFINISHED BUSINESS: None**

**NEW BUSINESS: None**

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**ADJOURNMENT**

Motion made by Trustee Travis Claybrooks and second by Trustee Carmella Richardson to adjourn the meeting at 7:24 p.m.

**ROLL CALL:**

**AYES:** Trustees John Cap, Reynaldo Espino, Grace Garcia, Carmella Richardson, Brenda Greer and Travis Claybrooks

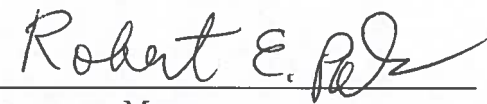
**NAYS:** None

**ABSENT:** None



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Village Clerk



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Mayor